

# CAITHNESS AGRICULTURAL SOCIETY SAFETY POLICY 2025

## TRADE, CHARITY & CATERING STANDS



A Trade, Charity or Catering Stand will be under the charge of a named person.

**A Trade, Charity or Catering Stand is an extension of the Workplace**, and the exhibitor is responsible for ensuring that all aspects of relevant Health and Safety legislation are satisfied relating to the area of the Stand.

Stand holders should ensure that Insurance Cover is provided and is adequate.

The Society's Safety Officer will give guidance if requested but responsibility at all times rests with the Stand holder.

### **MACHINERY/VEHICLES:**

Any plant, machinery or equipment used must only be operated by an adult fully trained in its safe use.

Lorries and trailers must only be reversed under the directions of a person on foot, keeping a particular look out for older persons, the visually impaired or deaf and young children. Keys must be removed from all machinery and vehicles.

### **DEMONSTRATIONS:**

Adequate precautions must be taken to ensure safety of operators and bystanders. If a Steward decides that a demonstration is unsafe then the operator must stop.

Machinery will only be operated or demonstrated in areas fenced off from the public, account being taken of materials which may be ejected from machines.

Operators must cease their activities if any persons encroach on a danger area.

Static exhibits must be erected in such a way that they do not present a risk to any person, including being knocked over or climbed on by children.

Any part of any plant or machinery relying on oil pressure in a ram or similar device to support it must be propped to prevent collapse.

### **COSHH:**

Exhibitors should be particularly mindful that many substances e.g., chemicals, some feedstuffs, pesticides etc. are covered by COSHH and must assess the risks and initiate control measures in accordance with the Regulations. This should be outlined in your Risk Assessment.

### **ELECTRICITY:**

All stands with electricity must have a fire extinguisher, with an up-to-date inspection record, suitable for use on electrical fires.

Only single-phase AC machines of up to 5kW output, a generator winding with no electrical connection (not "referenced") to frame or earth and power output obtained from colour coded BS4343 sockets mounted on the generator will be permitted.

It is a condition that any generator and connected system must comply with the following conditions and failure to do so will result in prohibition from use by the Society's electrical contractor.

- (1) The generator frame is bonded to the metallic enclosures of the load equipment, namely by means of the third or protective conductor in the cable between the BS4343 plus and the load.
- (2) Cables are kept as short as practicable, protected if necessary to prevent mechanical damage and are correctly and securely terminated. A suitable cable type is 240V 3 core flexible cable with PVC insulation and a tough abrasion resistant moulded plastic sheath.
- (3) The electrical system should be small enough to be kept under supervision and to minimise the chance of cable damage being the cause of a first earth fault. In itself, this is not dangerous but could become the cause of a subsequent danger, because the "first fault" destroys the integrity of an unreferenced system.
- (4) There are no joints in cables other than correctly fitted proprietary cable couplers.
- (5) The electrical load equipment is in a fit state and safe to operate and use with all cover/other Enclosures fitted.

#### **LPG GAS:**

Before any LPG is brought onto site Trade Stand holders must ensure that they can comply with all relevant HSE guidelines.

Gas appliances must have been recently examined by a competent person and be labelled to indicate the examiners name and the date of the examination. No appliance can be used unless this has been done.

**IF A TRADE STAND IS CLOSED DUE TO NON-COMPLIANCE WITH ANY REGULATIONS THERE WILL BE NO REFUND OF MONEY**

#### **SPEED LIMIT:**

There is a 10mph speed limit on the Show field.